

**FORMAT FOR INCLUSION OF DATA FOR APPLYING GDCE NOTIFICATION No. 01/2024**

To  
SPO/RRC/SC.

// Through Proper Channel \\

Sub: Inclusion of my data for submission of application against GDCE notification No. 01/2024.

\* \* \*

I, \_\_\_\_\_ S/D/W/o. \_\_\_\_\_ working as \_\_\_\_\_ at \_\_\_\_\_ under \_\_\_\_\_ division, is eligible to apply for the posts notified vide GDCE Notification No. 01/2024. When tried to submit online application, it is appearing as “Data not matching or Data not available”. I am giving my data for verification:

1	Name of the employee	:
2.	Father's name	:
3	Date of birth	:
4	PF / NPS /Employee No.	:
5	Designation	:
6	Date of appointment	:
7	Mode of appointment	:
8	Station working	:
9	Immediate supervisor	:
10	Bill unit No. / Bill drawing Officer	:
11	Division working	:
12	My Qualifications	:
13	Mobile No. & e-Mail ID of Employee	:

I hereby declare that I am a regular employee under SC Railway and eligible for the posts notified against GDCE notification No. 01/2024. In this connection, I request Sr. DPO/\_\_\_\_\_ to kindly verify and certify the details with data available with Division. With certification the same may be forwarded to the Chairman, Railway Recruitment Cell, Secunderabad please.

Date: \_\_\_\_\_

Signature of the Employee & Designation

**For Official Use of Personnel Branch of \_\_\_\_\_ Division:**

The above details of the candidate is verified with the data available with division and he/she is a regular employee and found eligible to apply for the posts notified against GDCE Notification No. 02/2024. Forwarded to Chairman/RRC/SC for further necessary action please.

Signature of the Certifying Officer with date

Name:

Designation with seal:



दक्षिण मध्य रेलवे  
SOUTH CENTRAL RAILWAY  
रेलवे भर्ती सेल  
Railway Recruitment Cell

पहली मंजिल, "सी" ब्लॉक/1<sup>st</sup> floor, 'C' BLOCK  
रेल निलयम/Railnilayam,  
सिकंदराबाद/Secunderabad-500025  
Telangana  
Phone Nos. 040-27788824

No. RRC/SCR/GDCE/01/2023

Dated 01.07.2021

**Dy.CPO/Con/SC, Sr. DPOs/SC, HYB, BZA, GTL, NED & GNT  
WPOs/TPYS, LGDS & RYPS, APO/S&T/MFT, SPO/RE/SC  
Director/IRISET, C-TARA, Dy.CEE/Works/LGD & Dy. CE/EWS/LGD**

Sub: Inclusion of data of the employee for submission of application against GDCE notification No. 02/2021.

\* \* \*

With the approval of General Manager, SC Rly. GDCE online Notification No. SCR/RRC/GDCE/01/2024 for the categories of Nursing Superintendent, Chief Law Assistant, Junior Accounts Assistant Cum Typist, Junior Stenographer (English) and Accounts Clerk Cum Typist is published on 10.09.2024. The last date for submission of online applications is 15.10.2024.

The notification is placed RRC webpage in the official website of SCR i.e. [scr.indianrailways.gov.in](http://scr.indianrailways.gov.in) (RRC Webpage) and may be given wide publicity amongst staff concerned by displaying the same in a conspicuous place to enable them to submit their applications, if eligible.

Complaints have been received from some of the employees stating that their data is not matching or included for submission of their online application. In this connection, a format (enclosed herewith) is issued for such candidates to submit their details to concerned division/unit/workshops. If the candidate submits his/her details in prescribed format, the same may be verified with the data available with division/unit/workshops. If his/her plea is found correct, the certified format has to be sent to mail [rrcscrgdc.helpdesk@gmail.com](mailto:rrcscrgdc.helpdesk@gmail.com) on or before **11.10.2024 17.00 Hrs.** Applications received after closing date will not be accepted.

All the Personnel Officers are advised accept the format and if found eligible the same be sent to mail id mentioned above.

**Encl: As above.**

**(A J V PRAKASH KUMAR)**  
Chairman/RRC/SC